

# **Student Intern, Data and Public Policy Focus**

Compensation: Stipend

Duration: June 12, 2023 – September 1, 2023

## **Internship Summary**

The Staten Island Foundation (Foundation) seeks a Student Intern (Intern) to assist with the update of the 2019 study *“The North Shore of Staten Island: Community Driven Solutions to Improve Child and Family Well-Being.”* The study was created by the Citizens Committee for Children with support from the Foundation and input from the Staten Island Alliance for North Shore Children and Families. The project offers a unique opportunity to learn about the importance of using data to advance public policy and its intersect with community-based organizations. The Intern will work closely with all members of the Foundation staff and report directly to the Executive Director. During this internship, there will be many opportunities to learn about the field of philanthropy and its impact on the community.

## **About The Staten Island Foundation**

The mission of the Foundation is to improve the quality of life on Staten Island, particularly for the least advantaged, with a focus on improving education, health, community services and arts & culture. Strategies to accomplish the mission include financial support; providing leadership for the community; collaboration with grantees, funders, and other entities; and building the capacity of local organizations to better fulfill their missions.

The Staten Island Foundation (Foundation) was created in December 1997 by the former Staten Island Savings Bank when the Bank converted to a public company. In 2006, it became a private foundation focused solely on the needs of Staten Island. Since its inception, the Foundation has granted more than \$80 million in its focus areas of health, education, arts, and community services. Annual giving is over \$3 million in grants to over 100 organizations approved at quarterly Board meetings.

The Foundation is governed by a diverse group of nine of Staten Island’s most experienced community leaders, chaired by Kathryn Krause Rooney, Esq. The small staff of three works closely with the Board. To learn more about the Foundation, please see [www.thestatenislandfoundation.org](http://www.thestatenislandfoundation.org).

## **Key Responsibilities**

- Develop workplan for the internship in coordination with Foundation staff;
- Review *“The North Shore of Staten Island: Community Driven Solutions to Improve Child and Family Well-Being”* and the various public data sources cited in the study;
- Intersect with the North Shore Alliance and its community based partners;
- Research and use tools such as the Citizens Committee for Children of New York’s Keeping Track database to update 2019 data points;

- Draft documents for use by the Foundation and its partners to inform and advance Foundation and partner priorities.

### **Qualifications**

Candidate will be a mature undergraduate or graduate student with experience and enthusiasm for data as it informs public policy, particularly as it relates to early childhood and families. A Staten Island resident is strongly preferred. Additional qualifications include:

- Excellent written and verbal communication skills;
- Familiarity with online research tools;
- Demonstrated experience with data analysis;
- Self-starter with ability to work as a small team member;
- Ability to work approximately 10 hours a week with at least one day a week in the Foundation's office at 260 Christopher Lane, Suite 3B, Staten Island, 10314. (Schedule to be agreed upon)

### **Compensation**

Student intern will be compensated with a stipend to be released in 3 payments upon completion of agreed upon milestones totaling \$2,000.

### **How to Apply**

Please submit a resume and cover letter telling us about your interest in this position to [info@thestatenislandfoundation.org](mailto:info@thestatenislandfoundation.org) by May 22, 2023. Please include demonstrated experience with research projects. Applicants will be contacted for interviews. A decision will be made by May 31, 2023.

The Staten Island Foundation is an equal opportunity employer and is firmly committed to complying with all federal, state, and local equal employment opportunity laws. The Foundation prohibits discrimination against employees and applicants for employment because of the individual's race or color, religion or creed, immigrant, sex, national origin, age, sexual orientation, gender identity or expression, or any other characteristic protected by law.